



Friends of St Mary's, Bacton

(Reg'd Charity No. 1106579)

Minutes of the Annual General Meeting held in St Mary's Church Community Room on Thursday 14th June 2018

Present:

Sarah Spink (Chair)
Claire Bisset (Treasurer)
Andy Friend (Membership Secretary)
Richard Peaty
David Chambers
Diana Chambers
Peggy Boyer
Janice Shea
Sue Holdich
Simon Holdich (Secretary)
Mike Hall

1. Welcome and Apologies.

Sarah welcomed those present. Apologies were received from Helen Thomson, Rose Graham and Mike Talbot.

2. Chairman's Report.

Sarah reminded members that she had only taken the chair as a stopgap, following the loss, to Cotton, of Sue (and Dick) Middleton. The year had otherwise been marked by a successful metal detecting rally and the start of work to conserve the church's Doom painting.

3. Treasurer's Annual Report.

Claire reported a net income for the year of £6,577. The Friends had made two grants to the PCC - £7,780 in May 2017 for electrical work and £5,500 in January 2018 for work on the Doom, for re-positioning the parclose screen and for CCTV. The net outflow for the year was therefore £6,702, but the balance in the accounts still stood at £11,214 at year end. Claire said she'd not had to submit a financial report to the Charities Commission, because our income fell below the threshold. (Changes in trustees however will have to be notified).

4. The Election of Officers.

Sue Holdich, who had indicated her willingness to take the post, was elected chair. Sarah reverted to her role as secretary, and Andy Friend took on the combined duties of treasurer and membership secretary. (He will also serve as Data Protection Officer). **All elections were by unanimous vote.** Claire was thanked for her great contribution as treasurer over the last nine years.

5. Trustees.

Sue reminded the meeting of the responsibilities of trustees – essentially to see that the charity is run in accordance with its constitution and the law. She becomes a trustee *ex officio*. Sue and Dick Middleton have now stood down, but all other trustees indicated their willingness to continue. The full list accordingly is Sue Holdich, Sarah Spink, Andy Friend, Richard Peaty, Claire Bisset, Peggy Boyer and Simon Holdich. Sarah said she would ensure all had copies of the Friends' constitution and full descriptions of the role of trustees.

6. Any other business.

It was agreed that our new bank signatories, given the changes in roles, should be Sue Holdich, Andy Friend and Sarah Spink – any two of the three to sign cheques.

The meeting closed at 7.25pm.