

# A Meeting of the Friends of St Mary's, Bacton Thursday, 20<sup>th</sup> November 2008 at Church Cottage

Charity Number 1106579

## Minutes

### Present:

Rose Graham  
Simon Holdich (chairman)  
Dick Middleton (treasurer)  
Sue Middleton (secretary)  
Ann Kent  
Richard Peaty  
Janice Shea  
Helen Thomson  
Pip Wright

### Welcome and apologies:

Apologies received from Andrew and Angela Friend, Ian Armstrong, Mike Talbot, Peggy Boyer and Liz Varley.

**Minutes of the meeting on Thursday October 9th 2008** – Richard Peaty had been omitted from the Attendance list. His name was duly added. The minutes were then proposed by Helen, Janice seconded, and signed as a true record,

### Matters arising:

Simon to talk to Robert Black regarding floodlighting the church in time for the concert, and the Christmas period. He was also going to contact Ray Bartrum regarding heating for the concert. It was agreed that the heating needed to be put on early enough for the church to warm up and that all the radiators would be on.

**Financial Report:** The treasurer circulated the financial report. £14.739 in the bank, £14.000 of which is on deposit. £355 was due from Gift Aid. It was estimated that with money from the concert, pantomime, and card sales the end of year figure could reach £18.500. There were expected expenses for maintenance, with work on the parapet and the pinnacles required. All agreed that the Friends' priorities were the maintenance of the building. Maintenance work should be completed before the alterations work took place (the proposed kitchen and toilet). It was agreed that this alteration work would greatly improve the facilities so that the church could be better used for community use. The quinquennial still had not taken place. It was difficult to know the extent of maintenance until this happened. It was suggested that Dick might go to the next PCC meeting. Dick to email Liz to see if this was a useful thing to do.

The Trustees of the Friends have the responsibility of ensuring that money is spent ensuring the objects of the Friends.

### Pantomime – Update

Rose said things were going extremely well. Mark Wilson was delighted about how the rehearsals were going. The chorus had been to a class at the dance studio in Eye. Tickets £6 and selling would start at the beginning of December. There was to be a larger capacity this year, and a better sound system. Dick said that there was still the offer of money from the Friends if required.

**Christmas cards** – Ann said that she would be pleased if £200 was raised on the cards. There were enough volunteers to cover the slots for selling cards outside the shop, but it would be good if there were a few more volunteers so that there could be two people working

together. As the cards had been a very generous gift, effort should be made to try to sell some more this Christmas. It was suggested that the notelets and postcards could be made up in to larger packs and sold at a lower price at the Bacton Fayre in 2009.

### **Christmas Concert December 5<sup>th</sup>**

*(Points carried over from last months minutes for your information)*

- Tickets £5 children under 16 free
  - 7 pm start for 7.30
  - Friends will pay for candles for a candlelit concert
  - £2 for a glass of wine
  - 50p for mince pies or shortbread
  - The cost of the concert would be £150 for the pianist
  - Helen to organise lighting for the choir
  - A copy of the ticket to be put in the parish magazine
  - Helen to ask Sue Wickenden if she would donate some mince pies
  - Cost of ingredients can be claimed back
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- Sue Wickenden to donate mince pies
  - Helen to make some apple pies
  - Price for pies and shortbread 50p
  - Sue M to provide some shortbread
  - Sue H to do the mulling (Ann to help)
  - Helen to provide glasses
  - Richard to help with selling the food/wine
  - Janice and Dick on the door (and sell programmes)
  - Raffle – Margaret and Alma
  - Helen to do the raffle tickets
  - Helen to liase with Sue Wickenden re soft drinks
  - Rose to organise the draw prizes (prizes to be delivered to Rose)
  - Ian Armstrong to help with Raffle
  - Simon to find out if choir need a rehearsal in church
  - Check if choir conductor needs sound system (Rose has system if required)
  - Helen and Gordon to do the lights
  - Dick to organise cheque for £150 for pianist and conductor (Pianist brings own keyboard)
  - Dick to organise four floats
  - Simon to do intro at the beginning of concert
  - Liz Varley to be asked to do vote of thanks at the end
  - Ann and Richard to provide table
  - Sue to write a Risk Assessment, circulate, and file a copy.
  - Assemble by 6.30

*(There was no mention at the meeting who was organising the candles – is this in hand?)*

### **Any Other Business:**

Janice is running a service on December 7<sup>th</sup> in aid of East Anglian Children's Hospices. All were welcome to attend. Pip offered his help at the Pantomime

**Date of next meeting: January 8<sup>th</sup> 2009 at 7.30 PM.** At Mill House Farm. Pip gave his apologies for that meeting

*Sue Wickenden*