

The Friends of St Mary's, Bacton
Thursday, 14th October 2010 at Mill House Farm
Registered Charity Number 1106579

Minutes

Present:

Simon Holdich (Trustee, Chairman)
Peggy Boyer (Trustee)
Angela Friend
Norma Lambert (Trustee)
Richard Peaty
Sue Middleton (Trustee, secretary)
Dick Middleton (Trustee)

Welcome and apologies. Apologies were received from Pip Wright, Ann Kent, Claire Bissett (Trustee, Treasurer) Rose Graham (Trustee) Janice Shea, Helen Thomson, Liz Varley, Andrew Friend (Trustee, Membership Secretary), Julia Lall

Minutes of the meeting on Thursday April 15th 2010 – all in favour and signed by the Chairman as a true record.

Matters arising: There were no matters arising

Financial Report:

Claire sent her financial report (attached).The balance in the accounts is **£19,717**, of which £9,717 is in the current account and £10,000 in the investment account.
All accepted the report.

Metal Detecting Day

It was agreed that the Metal Detecting Day was a great success. Simon thanked everyone for their hard work, particularly mentioning Helen whose family and house guests had all helped on the day!

The Wilsons were given a Garden Voucher for £30, as thanks for all the effort they had put in to making the day a success.

The income from the day was £3,016, expenses were £194. This made the net profit **£2,822**, a record for any Friends fund raising event. It is planned to hold the next metal detecting day in September 2011.

Call My Wine Bluff 15th January 2011

All agreed to rename the event 'Call My Wine Bluff'. Sue, Dick, Andy, Angela, Norma and Peggy all volunteered to help with the event. The venue (which was thought by those present to be the village hall) needs to be booked as soon as possible. (** Afternote: Referring back to Minutes Sept 9th it was minuted in item 6 that Liz would ask the Primary School if the event could be held there – this has now been confirmed*)

It was agreed that tickets would be £12.50, as it is an expensive evening to put on. Wine and food will be provided. It was hoped to sell about 60 tickets.

SNAP Report (St Mary's Neighbourhood Action Project)

SNAP is a PCC project which is raising the funds to build a flexible neighbourhood meeting space, within the Church, with catering and toilet facilities which can be used by anyone and will benefit the community at large covering every age group regardless of faith. Helen had requested a grant of £15,834 from the Friends to finance the servery and toilets. All present at the meeting agreed that this grant should be made. Although there was a majority of

Trustees present at the meeting it was agreed that the absent trustees Andy and Rose, should have the opportunity to agree or disagree to this decision as it is such a large grant. It was agreed that a Friends Fundraising event (maybe Ruby and her Horses) would be a good opportunity to show people the work done in the church. It was agreed that the secretary would draft a letter in response to Helen's request for a grant. (draft letter attached)

(Afternote: Rose and Andy have both agreed to award this grant)

Company of Friends Community Variety Show

The Company of Friends at their meeting on 30th September explained the idea of holding a community variety show:

- To raise funds for St Marys and /St Georges
- To keep the Company of Friends together in the absence of a pantomime in 2011

The dates were confirmed as 25th and 26th March 2011.

Gratitude to the Company of Friends was expressed for their generosity and support of the Friends. Dick suggested that a representative of the Company of Friends should be asked to become a Trustee of the Friends, not only because they have raised so much money for the Friends, but also so that they should have a voice on how money is spent.

The Friends offered to help the C of F with anything to help with the production.

Ruby and her Horses

Rose had been approached by a resident about holding a performance in Bacton.

This is a story of life in Suffolk during the agricultural depression of the 1920s and 30s as recorded by Ruby who was born in 1905. It consists of stories of Ruby's life, photographs, music and song. Rose has been in correspondence with the 'Bumpstead Boys' and they are only available for the next twelve months, so it was thought that a date should be fixed as soon as possible.

All agreed that this would be a very good event for the Friends to hold. It was thought that it may be worthwhile some members of the Friends go to Botesdale in November to see the performance. The Friends agreed to pay for the tickets. It was agreed that a fee of £250 for a performance in Bacton was acceptable.

The County Council now have a film about Farming in the 1930s (Akenfield), and it was thought that this may be worth investigating for a future event.

Any other Business

Christmas cards: It had been agreed at a previous meeting not to produce a card this year; however there are a great many Christmas cards left, particularly the children's cards. It was agreed that if there were any of the woodcut cards, or the photos of the church, these could be sold, probably in the church, but it was unlikely that after a two year period, the children's cards would sell. It was agreed to recycle these cards.

Sue and Dick gave their apologies for the next two meetings, as they will not be available.

Sue asked if someone could again kindly do the minutes for the November meeting, and also the December meeting. She apologised but said that after that she was 'back to normal' for 2011.

There being no other business Simon closed the meeting. Simon questioned the need for a November meeting. Unless anybody sees the need to hold a meeting in November the date of the next meeting will be **December 9th at 7.30– venue to be notified**

Dates for the diary:- 2010

9 December Meeting

2011

13 Jan

Meeting

15 Jan

Wine Man's Bluff

25th, 26th March

Village Cabaret – Company of Friends At Wyverstone Village Hall

**Friends of St Mary's Bacton
Treasurer's Report – Accounts to October 2010
14th October 2010**

Summary for the current year

The balance in the accounts is **£19,717**, of which £9,717 is in the current account and £10,000 in the investment account.

The income for the year to date is £5,365 with expenditure of £611, leading to a **net inflow of £4,754**. Excluding a donation for repairing the lead on the lean-to roof, the **net income is £4,899**.

The significant movements so far this year have been income of £2,821 from the metal detecting day (March - £2,294), £1,505 from the pantomime and expenditure of £261 for annual insurance (last year - £255) and a donation of £145 for repair work to the church.

Income and expenditure

Income and expenditure comprises:-

	Income	Expense	Net profit	Comments
Standing orders (Apr-Aug)	487		487	£200 less than prior year due to one non-payment in September.
Bank interest	25		25	
Donations	332		332	£332 Gift Aid tax credit relating to 2009/10
Church repairs		145	-145	£145 for lead on lean-to roof
Pantomime	1,505		1,505	
Metal Detecting	3,016	194	2,822	See below
Running expenses		271	-271	£261 annual insurance payment, £10 drinks for AGM
TOTAL	5,365	610	4,755	

Metal detecting

	Entry	Refreshments	BBQ	Raffle	Other	Total
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	fees					
Income	2,355.00	149.00	277.00	187.00	48.00	3,016.00
Expenditure	-75.55	-24.07	-69.85	-25.00	-	-194.47
TOTAL	2,279.45	124.93	207.15	162.00	48.00	2,821.53

To: The Friends of St Mary's, Bacton

From: The St Mary's Neighbourhood Action Project (SNAP) Team (Helen Thomson)

5/10/10

Request for a Grant

At the last Friends' meeting the St Mary's Neighbourhood Action Project (SNAP) asked for funding for the building of the servery and toilets in the Church. These are part of the larger Community project. I am the Friends' representative on SNAP so it has fallen to me to do this. There seemed to be no problem with the request but I was asked to formalise it and I hope that this document is acceptable.

This request may look rather lacking in detail but I have just ploughed through the architect specifications and schedule of works (not for the first time!) and thought you might prefer a summary rather than a detailed report.

Costs for the toilet & servery

WC (walls, door, insulation, WC, Basins, baby changing, mirrors, towel fittings etc)	£3,812
Servery (cupboards, sinks, fittings)	£2,904
External water service and drainage	£5,688
Internal water service & drainage	£3,430
Total cost	£15,834.00

As you can see from the above the plumbing is quite extensive and so takes the bulk of the costs. I'm afraid that this is inevitable in such an old and lovely building.

At present we are in final negotiations with the chosen contractor F A Valiant & Son Ltd and we are still applying for grants (as you will see from the separate report).

The clearing work at the back of the church has already started and we are looking for volunteers to help with this. Please contact David Black (781347) with offers of help and availability)

Apart from that we hope that Valiant can start work in November probably after the Remembrance Service on the 14th.

Best Wishes
Helen Thomson

**The Friends of St Mary's
Bacton**



Helen Thomson
Cromwell House
Rectory Road
Bacton
IP14 4LE

October 2010

Dear Helen

Thank you for the grant application, dated 5 October 2010, that you made to the Friends on behalf of the PCC project SNAP.

We discussed the project and your application at our last meeting, and I am delighted to be able to tell you that the Friends of St Mary's, Bacton fully supported the project and decided to award the amount that you requested. We will in due course send the PCC a cheque for the full amount of £15,834.

However, if you wish to review that amount that you have requested before work on the project starts, we would reconsider a fresh request for a grant. However, once work starts, we will not consider any changes to the grant, either to the amount of the grant or to the use to which the grant is put. Should you wish to make any changes before work starts in the way in which the grant is spent, we, the Friends of St Mary's Bacton, would expect to be fully involved in any fresh decisions in the way in which the grant is spent.

We look forward to seeing the work start, and to the effects of the intended outcomes of the project bringing benefits to our community.

Yours sincerely

Sue Middleton
Secretary