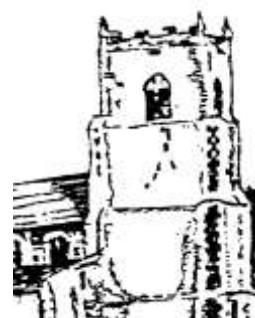


The Friends of St Mary's, Bacton
Thursday, 8th September 2011
at the Community Room, St Mary's

Registered Charity Number 1106579

Minutes



Present:

Simon Holdich (Trustee, Chairman)
Rose Graham (Trustee)
Ann Kent
Angela Friend
Andy Friend (Trustee, Membership Secretary)
Julia Lall
Norma Lambert (Trustee)
Sue Middleton (Trustee, Secretary)
Richard Peaty
Mike Talbot
Helen Thomson
Claire Bisset (Treasurer)
Janice Shae

Welcome and apologies. Apologies were received from Peggy Boyer, Revd Liz Varley, Dick Middleton (Trustee)

Minutes of the meeting on June 30th 2011 – all in favour and signed by the Chairman as a true record.

Matters arising: There were no matters arising

Financial Report:

Claire's Financial Report had been previously circulated:

Summary for the 5 months to end of August 2011:

The balance in the accounts stood at **£9,588** at the end of August, of which £7,588 is in the current account and £2,000 in the investment account. The total income for the year so far is £3,952 with expenditure of £648 leading to a **net inflow of £3,304.**

£2,340 had been received through an advanced payment for entrance fees for the Metal Detecting Day on 18th September.

Metal Detecting Day on 18th September.

176 detectorists were expected, and Simon was turning people away as there was insufficient room for more people.

Sue will prepare a Risk Assessment (Draft Attached) There was discussion about what needed to be included. There will be a para-medical on site, and car park attendants will wear high visibility jackets. Extra risks included in the Risk Assessment were bags of fertilizer and beehives. It was agreed to have a secondary First Aid box.

There are sufficient helpers for the day, and it was agreed that everyone knew their tasks from previous Metal Detecting Days.

- Anne and Richard agreed to run the raffle
- Simon to 'Meet and Greet'
- Gordon and Gavin to run the barbeque
- As much as possible would be set up the day before
- Tables and Chairs to be borrowed from the Scout HQ and a donation of £25 given to the Scouts
- It was agreed to get a Marks and Spencer Gift voucher for £30 as a thank you for the generous loan of the land for the day.
- Offers of Raffle prizes were given (£1 per ticket)
- 'Find of the Day' would be judged by last year's winner.
- Helpers to assemble from 7.45am

Any other Business –

Andy had received the music licence, and was to check its contents, and discuss at the next meeting. The system is changing and Andy will keep us informed, and will advise us what we have to do, when this becomes clear.

There will be a pantomime in January 2012

It was still difficult to have big concerts in the church as there is insufficient room at the front for a band or choir. Making the front pews movable involved moving radiators, but it was agreed that to hold functions such as the St George's Day with the RAF Honnington Band required this to be done.

Next Meeting and AGM November 10th 2011
To be held in the Community Room, Bacton Church at 7.30

Dates for the diary:-

September 18 th	Metal Detecting Day
November 10 th	Friends Meeting, Community Room