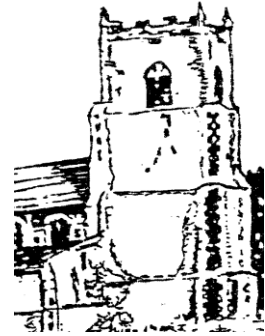


**Minutes of the Meeting of
The Friends of St Mary's, Bacton
Thursday 13th October 2016
Cromwell House, Bacton**

Charity Number 1106579 fosmbacton.org.uk



Present

Sue Middleton (Trustee, Chair)
Sarah Spink (Trustee, Secretary)
Simon Holdich (Trustee)
Rose Graham
Dick Middleton (Trustee)
Richard Peaty (Trustee)
Mike Talbot
Peggy Boyer (Trustee)
Andy Friend, (Trustee)
Helen Thomson
Claire Bisset (Treasurer, Trustee)

1. Welcome and Apologies

- Sue welcomed everyone to the meeting.
- Apologies had been received from Rev David White, Norma Lambert, Keith Parsons and Janice Shea.

2. Minutes of the last meeting

- Meeting held on Thursday 11th August 2016. The minutes were accepted as a true copy – proposed by Simon and seconded by Helen.

3. Matters arising

- There were no matters arising.

4. Financial Report - Claire Bisset

- Balance of account on 30.09.16 stood at £16,872
- The Metal Detecting Rally raised £3494
- The Friends had received a donation of £300 from the Bacton Fayre Committee, for which thanks have been expressed.
- Sarah Spink to be added to Lloyds account as signatory at some point.

5. Metal detecting rally report – Sue Middleton

- Sue expressed thanks to all who had contributed to the success of the rally this year. There had been no hiccups and several letters of thanks had been received from attendees.
- There were fewer detectorists this year. Simon proposed that future events should be held after the school term starts in September, to ensure that potential detectorists are not away on holiday.
- Dick has now produced a comprehensive document covering all aspects of running a metal detecting rally. Friends to read before next meeting and contribute any feedback.
- Costs for running the rally were higher this year. Several dry goods needed to be replenished – this is not an annual expense. It was decided to keep the selling costs of hot food down, as this is part of the appeal to the detectorists.
- Simon raised the possibility of stepping down from his position in organising the event. Ideally, the Friends would like a replacement to shadow Simon over the next 1-2 years, before taking over completely.
- There was much discussion over finds from the metal detecting events and the best way to display these for the benefit of the community. No decision was reached on this.
- Rose will look through and assess the finds before the next meeting of the Friends. A copy of Andy's booklet (or excerpts from) will be displayed in St Marys in the meantime.
- For continued discussion at the next meeting.

6. Christmas concert: 3rd December 2016

- Concert to be held at 7.30pm, by Ipswich Community Wind Band and is entitled "A Christmas Festival of Music." The concert will last 2 hours in total, to include a 20 minute interval.
- The band require access to the church from 6pm, approximately 30 chairs, and tea and biscuits for during the interval. Cost of band is £165
- The band will print and supply programmes at a cost of 10p each. It was agreed to sell these at 50p per copy - **Sue and Sarah to sell on the night.**
- The community room will be left free for the use of the band and volunteers.
- Friends volunteered their help in various areas (see red print.) All roles and responsibilities to be confirmed and allocated after discussion with the Friends of St George at forthcoming meeting.
- **Peggy and Margaret to run the raffle.** Friends to supply raffle prizes.
- There are 200 tickets available, on sale at £7 per person, to include a glass of wine. Additional glasses available at £1.50 each.
- **Garry to arrange red and white wines, on a sale or return basis.**
- **Andy to act as licensee and to organise a temporary event notice.**
- **Andy and Helen to run the bar and Helen to supply the glasses.**
- **Sue will organise windowsill decorations.**
- Treasurer to be confirmed.
- Sarah to contact Keith Parsons to ensure access to village hall toilets.
- Richard to look into availability of additional chairs from village hall.

- Dick to greet guests and check tickets at the door of the church.
- Rose to organise refreshments for the band during the interval.
- Sue to write risk assessment.
- Church to be illuminated from outside if possible.
- All details to be finalised at next meeting.

7. Doom painting update – Helen Thomson

- Helen provided an update for the Friends, a copy of which is attached.
- There was discussion over the best way to measure footfall into St Marys.
- Sue is awaiting an official request from the PCC for monies pledged by the Friends.

10. Any other business

- Helen wished to express praise for the FOSM website, established by Andy.
- Andy invited contributions to the website. He will be adding details of finds from this year's metal detecting rally and a summary of Helen's report.
- Sue thanked Helen for providing the venue for the meeting and for her kind hospitality.

11. Date of next meeting

- Thursday 10th November 2016, 7.30pm. St Mary's Church community room.
- Sarah is unavailable – Dick to act as interim secretary.