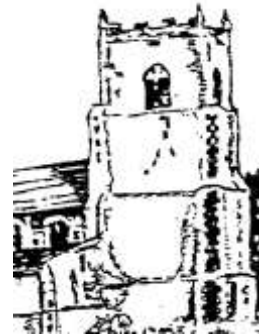


**Minutes of the Meeting of**  
**The Friends of St Mary's, Bacton**  
**Thursday 10<sup>th</sup> January 2019**  
**St Mary's Church Community Room, Bacton**

Charity Number 1106579 *fosmbacton.org.uk*



**Present**

Sue Holdich (Chair)  
Sarah Spink (Secretary)  
Andy Friend (Treasurer, Membership Secretary)  
Richard Peaty  
Mike Hall  
Simon Holdich

**1. Welcome and Apologies**

- Apologies had been received from Pip Wright, David and Diana Chambers, Mike Talbot, Helen Thomson, Claire Bissett, Peggy Boyer and Rose Graham.

**2. Minutes of the last meeting**

- The minutes were accepted as a true copy – proposed by Simon and seconded by Mike.

**3. Matters arising**

- Mike reported that repairs to the chancel arch are yet to be completed, after which a bill for the scaffolding overrun will be received. Total costs (inclusive of the scaffolding) are expected to be in the region of £1000, to be covered by the PCC fabric fund.
- Sue Holdich agreed to meet with Amanda Manley, to discuss printing of the Friends' leaflets seeking additional standing orders. It was agreed that 1000 copies would be produced and that the Friends would organise the distribution of these.
- Andy explained that the Friends' public liability insurance requires a safeguarding policy to be in place. This is also a requirement of the Charities Commission. After extensive discussion, the Friends agreed unanimously to adopt an amended version of the safeguarding policy used by the local Good Neighbour Scheme, pending the development of our own policy by Andy and Simon. Sue agreed to contact the Friends of St. George's regarding their own safeguarding policy (if one is in place.)

**4. Financial Report – Andy Friend**

- The balance of accounts on 31.12.18 stood at £13,460 all of which is currently unallocated.

- The recent Farewell to Arms concert generated a net profit of £955 for the Friends. It was agreed that a letter would be sent to Peter Gipson, expressing the Friends' gratitude to all involved in the production of the concert. On behalf of the PCC, Mike thanked the Friends for their careful and respectful use of the church during the concert.
- Following her resignation as a trustee, the friends wished to thank Claire Bisset for her hard work and contribution over the past ten years. Andy agreed to inform the Charities Commission of the change.

## **5. PCC update – Mike Hall**

- Reverends Val and David White have now left Bacton, leaving The Rectory vacant. Mike reported that the property is under the care of an estate agent and will be advertised for private rental for the next six months.
- Mid Suffolk District Council has granted planning permission for external floodlighting around St. Mary's. Applications for faculties for this, and the pew relocation, remain with the DAC at present.
- The quinquennial report recommends multiple works to the church, both internal and external. Once a work specification is produced by Philip Orchard, quotes will be sought from approved contractors.
- The PCC has been granted permission to work on the timber floor in the south aisle and has identified this work as an immediate priority. Three quotes will be sought from approved contractors on receipt of Philip Orchard's specification.
- Mike reported that the PCC had received information about the Taylor Review Pilot run by Historic England (see link below for further information). The PCC will apply for a grant under the terms of pilot; no faculty is required for this.  
<https://historicengland.org.uk/advice/caring-for-heritage/places-of-worship/churches-sustainability-review/#faq3>

## **6. Future fundraising**

- The Friends discussed booking the Ipswich Community Wind Band (ICWB) for a spring/Easter concert, potentially celebrating St. George's Day. Issues with availability of the church and/or the band meant that a concert will need to be planned for autumn or Christmas instead.
- Simon reported that he had approached James Black regarding potential metal detecting land and was awaiting a response.
- The Friends discussed several other fundraising ideas, including a '100 Club', Christmas concert, and an event on the lawn of Bacton Manor.
- It was agreed that the Friends would try to raise their profile through regular engagement with the parish magazine, ideally through contribution of a monthly update. Sue agreed to prepare an entry for the next issue of the magazine.

## **7. Any other business**

- Andy confirmed that compliance with the GDPR had been met through email or letter to all the Friends' contacts, regarding the information held. To date, he had received no objections.
- Andy also confirmed that the 2018 returned been submitted to the charity commission.

## **8. Date of next meeting**

- Thursday 14<sup>th</sup> March 2019, St Mary's Community Room, Bacton at 7.30pm

The meeting closed at 9.10pm