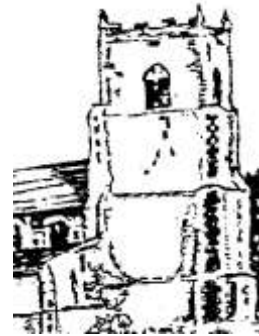


**Minutes of the Meeting of**  
**The Friends of St Mary's, Bacton**  
**Thursday 10<sup>th</sup> October 2019**  
**St Mary's Church Community Room, Bacton**

Charity Number 1106579 [fosmbacton.org.uk](http://fosmbacton.org.uk)



**Present**

Sue Holdich (Chair)  
Sarah Spink (Secretary)  
Andy Friend (Treasurer, Membership Secretary)  
Mike Hall  
Simon Holdich  
Rose Graham  
Helen Thomson  
David Chambers

**1. Welcome and Apologies**

- Apologies had been received from Richard Peaty, Peggy Boyer and Janice Shea.

**2. Minutes of the last meeting**

- The minutes were accepted as a true copy – proposed by Simon and seconded by Helen.
- The outstanding query was confirmed to be a typographical error.

**3. Matters arising**

- There were no matters arising.

**4. Financial Report**

- The balance of accounts at the end of September was £14,393 all of which was unallocated.
- The balance included a donation of £142 from the Bacton Fayre committee, for which Sue had written a letter of thanks.

**5. PCC update**

- David confirmed that adverts for a new incumbent would be placed after a Section 12 meeting to look at the benefice profile had taken place. The successful candidate would possibly be in post by Easter 2020.
- Flooring work was due to commence on 14<sup>th</sup> October and was expected to take around a week to complete. Costs were expected to be in the region of £3200
- Heavy rain had led to leakage in some parts of the church; advice on this was currently being sought.

- The Friends agreed in principle to fund a structural engineer's report into a crack in the north side of the church.

## **6. Plans for concert 16.11.19**

- The Friends agreed on the following, with any outstanding responsibilities to be clarified at the next meeting on 7<sup>th</sup> November.
- **Preparations leading up to the concert:**
  - Contact Zoe Edmunds re. tickets for band members/supporters and the purchase of programmes – Sarah.
  - Contact Linda Last to request access to the church during the day of the concert – Sarah.
  - Access to village hall toilets – Sarah.
  - Produce a notice detailing safety requirements (fire exits etc.) – Mike.
  - Organisation of necessary licences – Andy.
  - Purchase of refreshments for bar and band – Helen and Rose.
  - Selling prices for refreshments – TBC
- **Preparations on the day of the concert:**
  - Turn on the heating in the church in the morning – Mike.
  - Urn for hot refreshments – Sue to provide.
  - Clear front of church to facilitate easy access by the band – TBC
  - Rostrum for bandmaster – Helen to provide.
  - Portable heaters for band – Helen to provide.
  - Provision and positioning of chairs for the band - TBC
  - Floats for tickets, raffle and bar - Andy, details TBC
  - Set up of bar area – TBC
  - Key to village hall toilets – Sarah to organise.
- **Duties on the evening of the concert:**
  - Raffle tickets and basket – Helen to provide.
  - Raffle prizes – all Friends to contribute.
  - Raffle ticket sales – Peggy plus another volunteer TBC.
  - Sale of tickets on door (and collection of reserved tickets) – TBC
  - Welcome at beginning of concert and thank you at the end – Sue.
  - Bar – to be manned by Helen and Gordon
  - Refreshments for band – to be served by Rose, with additional volunteer(s) TBC
  - Sale of programmes - TBC

## **7. Future fundraising**

- The Friends discussed several possible fundraising ideas for 2020:
  - Wattisham Military Wives Choir
  - Quiz evening (possibly in Haughley pavilion)
  - A walking football tournament.
  - Greater engagement with the primary school.

## **8. Any other business**

- The Friends discussed the possibility of running a metal detecting rally in 2020.

**9. Date of next meeting**

- Thursday 7<sup>th</sup> November 2019, St Mary's Community Room, Bacton at 7.30pm

The meeting closed at 8.30pm